

Commission on Opticianry Accreditation
Semi-Annual Meeting, October 2, 2016
(Disney Resort, Orlando)
Summary of Major Actions and Discussion
(These are not the official minutes of the COA semi-annual meeting.)

PRESENT:

Commissioners:

Dave Burt, Public Member
Dan Dull, Public Member
Cathy Evans, NAO
John Godert, NFOS
Tom Hicks, OAA
Kimberly Strickler, NFOS
Russ Tolar, NAO
Bill Weaver, NAO
William Gerald Wilkerson, OAA

Guest: Debra White, COA Director of Accreditation
Robert Russo, NFOS President

NOT PRESENT:

Yvonne Pelkey, OAA
Jerry Reback, OAA
Phernell Walker, NAO

I. Call to Order

Godert called the meeting to order at 8:06. Commissioners introduced themselves.

II. Conflict of Interest and Agreement of Confidentiality

Commissioners handed in their signed Agreements.

III. Total Quality Leadership (TQL)

Motion to accept Ground Rules for the Meeting passed. Strickler was appointed Timekeeper.

IV. Chairperson's Report – Godert

- A. Update on Activities
Godert attended the Opticianry Collaboration.

V. Director of Accreditation Report – White

Professor Russo entered the room at 8:15.
Professor Russo talked to Commissioners on updated NFOS initiatives.
Professor Russo left the room at 8:29.

White reviewed the list of on-site visits completed, and those scheduled for this fall and next spring. The minutes of the March 2016 meeting were previously approved via email.

White presented the letter from CHEA, accepting our Interim Report.

White informed the Commissioners that Seattle Central Community College will be closing their program.

White directed the Commissioners to review a new list of programs with red flags.

VI. Treasurer's Report

A motion was made, seconded, discussed and passed to approve the financial report.

VII. Accreditation and Reaffirmation of Accreditation

A. NOSTRA

Godert asked if anyone was associated with NOSTRA College. No one self-identified. The reaffirmation of accreditation on-site report was presented and discussed in detail. A motion was made, discussed and passed to award the program full accreditation for a six-year period, based on the program meeting the requirements of the Essentials.

B. Goodwin College

Godert asked if anyone was associated with Goodwin College. No one self-identified. The initial accreditation on-site report was presented and discussed in detail. A motion was made, discussed and passed to award the program a 2-year accreditation, based on remaining areas of deficiencies that are beginning to be addressed.

VIII. Progress Reports and carry-overs from spring meeting

1. Ben Franklin Institute of Technology

Godert asked if anyone was associated with Ben Franklin Institute of Technology. No one self-identified. A motion was made, seconded, discussed and passed to accept the progress report.

2. College of Southern Nevada – satisfied

3. Seattle Central Community College

Godert asked if anyone was associated with Seattle Community College. No one self-identified. A motion to extend accreditation to July 2017 due to closure was made, seconded, discussed and passed. A motion was made, seconded, discussed and passed to accept the progress report.

IX. Annual Reports

A. Annual Reports- Dispensing

1. Camden County College, Blackwood, NJ

Godert asked if anyone was associated with Camden County College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.

2. Durham Technical Community College, Durham, NC

Godert asked if anyone was associated with Durham Technical Community College. Tolar left the room. A motion was made, seconded, discussed and passed to accept the statistics report.

Tolar returned to the room.

3. Essex County College, Newark, NJ

Godert asked if anyone was associated with Essex County College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.

4. Hillsborough Community College, Tampa, FL

Godert asked if anyone was associated with Hillsborough Community College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.

5. J. Sargeant Reynolds Community College, Richmond, VA

Godert asked if anyone was associated with J. Sargeant Reynolds Community College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report, with one additional information request.

6. Miami-Dade College, Miami, FL

Godert asked if anyone was associated with Miami-Dade College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report, with one additional information request.

7. Middlesex Community College, Middletown, CT

Godert asked if anyone was associated with Middlesex Community College. No one self-identified. A motion was made, seconded, discussed and passed to accept the statistics report.

8. Roane State Community College, Harriman, TN

Godert asked if anyone was associated with Roane State Community College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report, with one additional information request.

9. Southwestern Indian Polytechnic Institute, Albuquerque, NM
Strickler

Godert asked if anyone was associated with Southwestern Indian Polytechnic Institute. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.

Walker entered the room at 11:40.

9. TCI College of Technology, New York City, NY

Godert asked if anyone was associated with TCI College of Technology. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report upon receipt of two additional pieces of information.

B. Annual Reports – Laboratory

1. Naval Ophthalmic Support & Training Activity (NOSTRA), Yorktown, VA
No report due.

2. Southwestern Indian Polytechnic Institute, Albuquerque, NM

Godert asked if anyone was associated with Southwestern Indian Polytechnic Institute. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.

X. Old Business

B. Committee Reports

1. By-Laws

The committee plans on taking a look at attendance requirements for Commissioners.

2. *Essentials* Review

Discussion took place on the need for an Essentials review.

3. Policies and Procedures Review

No report

4. Publicity

No report

5. Strategic Planning

Discussion took place on reviewing this plan annually. A motion was made, seconded, discussed and passed to accept the Strategic Plan.

6. Document Review – Hicks/Evans/Dull

Discussion took place that document reviews be planned in advance.

XI. New Business

A. Next meeting will be at Vision Expo East in NYC, April 2, 2017

B. Meetings for Director to attend: potential 2017 NFOS meeting

C. Discussion took place on streamlining accreditation decisions and how to report on our website.

- D. Commissioners were informed that accredited program fees were voted to increase 3% per year for 5 years, beginning 2012.

XII. Adjournment and evaluation

White requested that Commissioners complete expense reports in 30 days. Meeting was adjourned.