

Commission on Opticianry Accreditation
Semi-Annual Meeting, March 21, 2021
Zoom Meeting
Summary of Major Actions and Discussion
(These are not the official minutes of the COA semi-annual meeting.)

Commissioners:

Janet Alspaugh, NAO
Dr. Daniel Dull, Public Member
Kristina Green, OAA
Thomas Hicks, OAA, Vice Chair
Judy Lew, NAO
Thomas Neff, NAO, Treasurer
Douglas Nunes, OAA
Mary Seguiti, NFOS, Chair, Presiding
Russell Tolar, NAO

Not present: Yvonne Pelkey, OAA
Liliana Mejia Rodriguez, NFOS

NAO – National Academy of Opticianry
OAA – Opticians Association of America
NFOS – National Federation of Opticianry Schools

Staff: Debra White, COA Director of Accreditation

- I. Call to Order** –Seguiti, Chair
Meeting called to order at 9:03am. Commissioners introduced themselves.
- II. Conflict of Interest and Agreement of Confidentiality** – White
White is in possession of all of the Conflict of Interest and Confidentiality forms.
- III. Total Quality Leadership (TQL)**
Motion to accept ground rules for meeting was passed. No time timekeeper necessary for this meeting.
- IV. Chairperson's Report** – Seguiti
Seguiti discussed our situation with CHEA, and they have granted us a one-year deferral.
- V. Director of Accreditation Report** – White
 - A motion was made, seconded and passed to place Roane State Community College on Provisional Accreditation, with an on-site visit to be early spring 2022
 - Wiregrass Georgia Technical College, GA, on-site late fall 2021
 - Southwestern Indian Polytechnic Institute, NM, on-site fall 2021
 - The following programs are scheduled for Spring 2021 on-site Visits:
 1. College of Southern Nevada
 2. Miami Dade Community College
 3. Reynolds Community College

- The Fall 2020 meeting minutes were approved.
- Goodwin will graduate the last of their students summer 2021.
- ASA to seek reaccreditation
- Daytona State College to seek initial accreditation
- There is a new Opticianry Program at Southwestern Community College, NC

VI. Treasurer's Report – Neff
Neff presented the Financial Report

VII. Strategic Planning
The Strategic Plan will be updated during the fall meeting.

VIII. Accreditation and Reaffirmation of Accreditation
1. None this meeting

IX. Progress Reports
1. None at this meeting.

X. Annual Reports

A. Annual Reports- Dispensing

1. Benjamin Franklin Institute of Technology, Boston, MA
Seguiti asked if anyone was associated with Benjamin Franklin Institute of Technology. No one self-identified. A motion was made, seconded and passed to not accept the annual report until proof of review of MGLO with the Advisory Board. The program is now in reporting phase due to their statistic of graduates employed in the field not meeting our minimum performance standard.
2. Broward College, Coconut Creek, FL
Seguiti asked if anyone was associated with Broward College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.
3. Camden County College, Blackwood, NJ
Seguiti asked if anyone was associated with Camden County College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.
4. College of Southern Nevada, Las Vegas, NV
Seguiti asked if anyone was associated with College of Southern Nevada. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report with a caveat.
5. Erie Community College, Williamsville, NY
Seguiti asked if anyone was associated with Erie Community College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.

6. Goodwin University, East Hartford, CT
Seguiti asked if anyone was associated with Goodwin University. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report with a caveat.
7. Hillsborough Community College, Tampa, FL
Hicks asked if anyone was associated with Hillsborough Community College. Seguiti, Neff and Lew were placed in a waiting room. A motion was made, seconded, discussed and passed to accept the annual report.

Seguiti, Neff and Lew returned to the meeting.

A brief discussion took place regarding the NJ programs. Their state does not require students to take the ABO and/or NCLE. This will be placed on the agenda for the fall 2021 meeting.

8. New York College of Technology, Brooklyn, NY
Seguiti asked if anyone was associated with New York College of Technology. No one self-identified. A motion was made, seconded, discussed and passed to not accept the annual report, until proof of clarification of statistics on their website, as well as proof of a student in attendance at the Advisory Board meeting.
9. Ogeechee Technical College, Statesboro, GA
Seguiti asked if anyone was associated with Ogeechee Technical College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.
10. Raritan Valley Community College, Branchburg, NJ
Seguiti asked if anyone was associated with Raritan Valley Community College. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report.
11. Southwestern Indian Polytechnic Institute
Seguiti asked if anyone was associated with Southwestern Indian Polytechnic Institute. No one self-identified. A motion was made, seconded, discussed and passed to accept the annual report with a caveat.

XI. Old Business

- A. Committee Reports
 1. None at this meeting

XII. New Business

- A. Annual Fee for Programs – satisfied.
This remains a 1% increase until 2022/23.

- B. Date for Next Meeting –
It was decided to wait until summer to make our decision for a meeting in person or use Zoom.
- C. Meetings for Director to attend
To keep options open for attending a State Leadership or NFOS meeting.
- D. Essentials Discussion
Discussion took place regarding *Essentials IV. Resources H. Safety and Environmental Management*. It was agreed not to change the current *Essentials*.

White presented the following compilation from the COVID reports that we requested from our programs: 2 programs are mostly on campus, with the exception of one or two lectures being conducted via distance learning, 3 programs are all f2f, 10 programs are distance learning for lectures, and f2f for labs; and 1 program is all distance learning and will meet the final week of the semester for their hands-on portion.

XIII. Adjournment

Meeting was adjourned at 10:45am.