

# Commission on Opticianry Accreditation

Semi-Annual Meeting, April 14, 2022

Zoom Meeting

Summary of Major Actions and Discussion

(These are not the official minutes of the COA semi-annual meeting)

## Commissioners:

Janet Alspaugh, NAO  
Dr. Daniel Dull, Public Member  
Bryan Goh, NFOS  
Kristina Green, OAA  
Thomas Hicks, OAA, Vice Chair  
Judy Lew, NAO  
Thomas Neff, NAO, Treasurer  
Doug Nunes, OAA  
Yvonne Pelkey, OAA  
Mary Seguiti, NFOS, Chair, Presiding  
Russell Tolar, NAO

NAO – National Academy of Opticianry  
OAA – Opticians Association of America  
NFOS – National Federation of Opticianry Schools

Staff: Debra White, COA Director of Accreditation

## I. Call to Order

Meeting called to order at 5:03pm.

## II. Conflict of Interest and Agreement of Confidentiality

White is in receipt of all signed forms.

## III. Total Quality Leadership (TQL)

Motion to accept ground rules for the meeting passed. Lew appointed Timekeeper

## IV. Chairperson's Report – Seguiti

Seguiti informed the Commissioners that the Committee on Recognition for CHEA made their recommendation to the CHEA Board of Directors, and our reaffirmation decision will be made on May 2, 2022.

## V. Director of Accreditation Report – White

- The following programs are scheduled for a Spring 2022 on-site visits
  1. Reynolds Community College  
Completed March 7-8,2022
  2. Roane State Community College, TN  
Completed March 13-14,2022
  3. Miami Dade College, FL  
Completed March 17-18,2022
  4. Southwestern Indian Polytechnic Institute, NM

- Completed March 21-22,2022
5. College of Southern Nevada, NV  
Completed April 4-5,2022
  6. TOPS, VA  
April 18-19, 2022
  7. Durham Technical Community College  
April 25-26, 2022
  8. ASA College, NY  
Summer 2022

- The following program is scheduled for a Fall 2022 on-site visit:
  1. Raritan Valley Community College, NJ
- The Fall 2021 minutes were approved.
- We still await an initial accreditation application from Daytona State College.
- There is a new Opticianry Program at Southwestern Community College, NC, and a new Optician & Eyecare Program at Ivy Tech, Bloomington, IN.

**VI. Treasurer's Report – Neff**

Neff presented the Financial Report and 2022/23 Budget. Neff indicated our budget will look better after we accredit a few more opticianry programs. The report and budget were approved.

**VII. Strategic Planning**

Review of Strategic Plan – Dull

Fall is when we take a hard look at the Strategic Plan. A minor change to keep website updated was included.

**VIII. Accreditation and Reaffirmation of Accreditation**

1. Wiregrass Georgia Technical College  
Seguiti asked if anyone was associated with Wiregrass Georgia Technical College. No one self-identified. A motion was made, seconded, discussed and passed to grant six-years accreditation.
2. Reynolds Community College – Lew  
Seguiti asked if anyone was associated with Reynolds Community College. Green and Pelkey were placed in a waiting room. A motion was made, seconded, discussed and passed to grant six-years accreditation.

Green and Pelkey returned to the meeting

**IX. Progress Reports**

1. Essex County College, Newark, NJ  
The question of NJ State Licensing Boards for 2021 was satisfied.

**X. Annual Reports**

**A. Annual Reports- Dispensing**

1. Benjamin Franklin Institute of Technology, Boston, MA  
Seguiti asked if anyone was associated with Benjamin Franklin Institute of Technology. No one self-identified. A motion was made,

seconded, discussed and passed to not accept the Annual Report until the further information is provided.

2. Broward College, Coconut Creek, FL  
Seguiti asked if anyone was associated with Broward College. No one self-identified. A motion was made, seconded, discussed and passed to ask the program to resubmit the Annual Report with correct statistics and proof of administrative and student review of the MGLO.

Break taken at 6:03pm.

Meeting back at 6:09pm.

3. Camden County College, Blackwood, NJ  
Seguiti asked if anyone was associated with Camden County College. No one self-identified. A motion was made, seconded, discussed and passed to not accept the Annual Report until proof that students and administration review the MGLO.
4. College of Southern Nevada, Las Vegas, NV (Statistics only)  
Seguiti asked if anyone was associated with College of Southern Nevada. No one self-identified. A motion was made, seconded, discussed and passed to accept their Annual Report
5. Erie Community College, Williamsville, NY  
Seguiti asked if anyone was associated with Erie Community College. No one self-identified. A motion was made, seconded, discussed and passed to accept their Annual Report.
6. Hillsborough Community College, Tampa, FL  
Seguiti asked if anyone was associated with Hillsborough Community College. Seguiti, Lew and Neff left the meeting. A motion was made, seconded, discussed and passed to accept their Annual Report.

Seguiti, Lew and Neff returned to the meeting

7. New York College of Technology, Brooklyn, NY  
Seguiti asked if anyone was associated with New York College of Technology. No one self-identified. A motion was made, seconded, discussed and passed to accept their Annual Report.
8. Ogeechee Technical College, Statesboro, GA  
Seguiti asked if anyone was associated with Ogeechee Technical College. No one self-identified. A motion was made, seconded, discussed and passed to accept their Annual Report.
9. Raritan Valley Community College, Branchburg, NJ  
Seguiti asked if anyone was associated with Raritan Valley Community College. No one self-identified. A motion was made, seconded, discussed and passed to accept their Annual Report.

## **XI. Old Business**

### **A. Committee Reports**

- Evaluator Workshop and Sample Self Study Update  
The committee continues to work on these documents.
- State license benchmark for programs not reporting ABO/NCLE  
Candidates for the NJ Opticianry license can now take either the ABO, NCLE or NSCORB exam. This now poses a problem for the COA to compare statistics with other programs. NCSORB does not release pass rates for their exams. White will gather further information on this.

Time up at 7:07pm. A motion was made, seconded and passed to extend our meeting.

## **XII. New Business**

- Annual fee for programs remains at 1% increase (now \$1595). Any further increase will be discussed at the next meeting.
- Seguiti thanked these Commissioners Dull, Hicks and Tolar for their service
- Commissioners voted Joseph Ludovici for our new public member Commissioners.
- It is expected that we will meet at VEW, Sept 17-18, 2022.
- The Director may attend meetings deemed important for COA.

## **XIII. Adjournment**

Meeting was adjourned at 7:40pm.